



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

_____ REFERRED FOR ACTION
 _____ ANSWER FOR MY SIGNATURE
 _____ FOR FILE
 _____ FOR YOUR INFORMATION
 _____ FOR SIGNATURE
 _____ RETURN TO ME
 _____ PLEASE SEE ME
 _____ PLEASE TELEPHONE ME
 _____ FOR APPROVAL
 _____ PLEASE ADVISE ME

BY _____ DATE _____
 BY _____ DATE _____
 BY _____ DATE _____

STATE PROJECT NO. *
 F.A.P. NO. *
 *

ROUTE *
 * PARISH

MEMORANDUM

TO: MS. PATTY O. PARSONS
 DOTD FINANCIAL SERVICES ADMINISTRATOR

FROM: *
 REAL ESTATE SPECIALIST

DATE: October 6, 2003

SUBJECT: Parcel No. *
 *

Attached is a copy of an Act of Sale executed by * in favor of the Department of Transportation and Development of the State of Louisiana dated *.

This is the matter for which you issued Department's check no. *, dated *, in the amount of \$*, drawn on Bank One, Louisiana, and should complete your files.

/

ATTACHMENT

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE